

LEE UNIVERSITY

School of Music

25 April 2018

To Whom It May Concern:

The purpose of this letter is to certify and express appreciation for the generous and effective service rendered by **Luis Almeida** to assist with the marketing plan for Lee University's International Piano Festival 2018. Dr. Almeida met with members of the Festival's leadership team on two separate occasions, gathering information and then offering valuable suggestions based on his expertise and experience.

We found Dr. Almeida to be helpful and affable during this process, demonstrating sensitivity to our situation and perspectives. We are pleased that he is a member of the Lee team.

Sincerely,



Phillip Thomas, Ph.D.

Executive Director

Lee University International Piano Festival



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